

Position	Director	Male Counselor	Nurse	Female Counselor	Cooks	Lifeguard	Event Pastor	Event Driver	Business Manager	Skill Class Teacher	Craft Class Teacher	Music Minister	Log Leader	Kitchen Help
Camp/Retreat														
Camp 101														
Junior Camp														
Junior High Camp														
Senior High Camp														
Graceland Spectacular														
Mission Trip														
Ski Retreat														
Misc. Retreat														
Cluster Activity														

Are you a certified Youth Worker?  Yes  No

Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Contact Email: \_\_\_\_\_

To be considered please fill out the attached form and return it to the HMC President by November 1, 2011.

Wayne Rogers  
 4072 Drumcliffe Circle  
 Rosemount, MN 55068



## *Child, Youth and Young Adult Event Director Development & Qualifications*

### **Purpose**

The Headwaters Mission Center (HMC) desires to provide quality ministry for our children, youth and young adults. Camps, retreats and other gatherings are a very important part of this ministry, and quality leadership and direction is essential for this purpose. With this in mind the following guidelines have been developed.

### **Event/Gathering Director Selection**

The HMC Council will select a director for each events/gatherings from a pool of qualified candidates.

### **Eligibility and Mentoring**

Before an individual is included in the qualified pool of director candidates, he or she must have served previously as a director or served as a staff member and been mentored by a event/gathering director. At any given event/gathering there may be more than one individual being mentored.

Director mentoring will consist of the following:

- Instruction regarding the different stages of directing (e.g., conception, themes, staff selection, planning, procedures and legalities, communication and promotion, event leadership [during the event], and post event evaluation).
- Assist the director during each stage of the event.
- Serve as a staff member during the event/gathering.

### **Frequency**

The HMC desires to increase the pool of experienced directors and avoid "burning out" directors by having them serve too many years in a row. To accomplish this, the following frequency guidelines will be observed by the HMC Council:

- Individuals should not be selected to direct a event/gathering for more than three consecutive years.
- If desired, a person who has been a director in the past can still serve as a staff member.
- If desired, a person who has been a director in the past, and was not selected to direct for one or more years can once again be selected as a event/gathering director.

To be considered please fill out the attached form and return it to the HMC President by November 1, 2011.

Wayne Rogers  
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